

Application Form

Please complete and return to:

Mrs Nicola Webber
Brookfield Day Nursery Ltd
Brookfield House
London Road
Lowfield Heath
CRAWLEY RH10 2TQ

<u>PRIVATE & CONFIDENTIAL</u>	
Applications are invited from women & men from all sections of the community irrespective of their marital status, sexuality, disability, race, colour, nationality, ethnic, national origins, or religion who have the necessary attributes to carry out the job.	
Post applied for:	
Company name:	Brookfield Day Nursery
Full name:	
Address:	
Postcode:	
Tel no:	
Date of birth:	
Do you have a full driving licence?	yes <input type="checkbox"/> no <input type="checkbox"/>

EDUCATION

Please give details of the educational qualifications you have achieved with dates.

Please give details of relevant courses you have attended with dates?

WORK HISTORY

Name & address of employer	from	to	Brief details of duties	Reason for leaving

FURTHER INFORMATION (continue on another sheet if necessary)

Please indicate your reasons for applying for the post. You are also invited to give here any additional information which you wish to have taken into account in support of your application, and to list hobbies, spare time activities, interests, memberships of voluntary organisations etc.

REFERENCES

Please give names, addresses and telephone numbers of two referees one of whom should be your present/most recent employer. References will be taken up after the interview.

1.	2.
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Where did you see the post advertised?	
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DECLARATION

1. I acknowledge that an appointment if offered will be subject to satisfactory medical and OFSTED clearance. Currently I am in good health.
2. I declare that that I have not been convicted of any criminal offence spent or otherwise (the post is exempt from the provisions of the Rehabilitation of Offenders Act)
3. I declare that the information given on this form is correct and understand that on appointment any misleading statements or deliberate omissions will be regarded as grounds for disciplinary action.

Signature Date.....

FOR PERSONNEL / SHORTLISTING COMMITTEE USE ONLY	
Shortlist / Decline with reason	
Date of interview:	
Decision with reason:	